

BALLENAS PROM 2025

Meeting Agenda

Date & Time: Wednesday, October 23, 2024 @ 6:30pm
Location: Ballenas Learning Commons (Library)

ATTENDEES

Prom Leads:

Co-Chairs: Jill Brown & Emma Fukushima
Committee Leads:
Decor: TBD October 23/24
Entertainment: TBD October 23/24
Event Coordination: TBD October 23/24
Food: TBD October 23/24
Fundraising: TBD October 23/24

Communication: Karri Kitazaki
Secretary: Krystal Crompton
Treasurer: Kayla Woll

Stay Connected & Informed

All parents/caregivers, with students graduating in 2025, are invited to stay connected & Informed about Prom via:

- EMAIL:** Send email to bssgradinfo@gmail.com and asked to be added to the mail list
- WEBSITE:** Visit the [Grad Parents](#) section of [Ballenas Website](#) for Agenda, Minutes, Posters, Shout outs for volunteers, Fundraiser Updates...

Please Note: There will not be any parent/caregiver Prom Facebook or Social Media Pages

AGENDA

1. **Call to Order:**
2. **Welcome / Traditional Territories Acknowledgment:**
"We would like to acknowledge that Qualicum School District exists within the territories of the Coast Salish People and with the shared traditional territories of the Qualicum and Snaw-Naw-As (Nanoose) First Nations"
3. **Co-Chairs Update:** Jill Brown & Emma Fukushima
 - a. Review 2024 Budget & 2025 Budget Process
 - b. Venue Update
 - c. City of Parksville Grant Update

- d. Google Survey for Students
 - e. Choose Committee Leads
4. **Treasurer Update:** Kayla Woll
 5. **Committee Leads Update:** Jill Brown & Emma Fukushima (with Committee Leads)
 - i. Decor
 - ii. Entertainment
 - iii. Event Coordination
 - iv. Food/Drinks
 - v. Fundraising/Prizes
 6. **Unfinished Business:**
 7. **New Business:**
 8. **Open Discussion:**
 9. **Next Meeting:**
 10. **Meeting Adjourned:**